



## **Process Attendant**

### **Summary:**

Makes routine checks of process equipment. Check equipment for proper operation, unusual noise, overheating, etc. Grease and lubricate equipment as necessary.

- Operates process equipment and mobile equipment to fill raw material bins for all areas of production
- Takes inventory measurements of raw materials and finish material
- Works with control room operators in checking out problem areas in the plant
- Trouble shoots mechanical and electrical problems with plant equipment and processes
- Perform daily pre-shift inspection for workplace and equipment

### **Minimum Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- Follow all MSHA, DEP, and plant safety, health, and environmental policies
- Ability to define problems, collect data, establish facts, and draw valid conclusions
- While performing the duties of this job, the employee is required to use a computer
- Ability to operate a motor vehicle
- Ability to lift up to 100 lbs.
- Ability to work shifts